

How To Join Shearwater Sailing Club

All forms can be downloaded from our website <http://www.shearwatersailingclub.co.uk>

NEW MEMBERS

Welcome! Our club is a self- help club run by members for members. A new committee is voted for each year at the AGM held in December. Membership runs from 1st January through to 31st of December. All members are required to ensure that they license their boats with Longleat Estate, in addition to joining Shearwater Sailing Club. Only sailing dinghies of 16 foot or less are allowed to use the lake. Sailing is allowed at nearly all times. Club members organise Sunday sailing, from March to the end of November, and Tuesday evening sailing in the summer months. During these times safety boat cover is provided. When you join you will have access to our sailing calendar so that you can see if there are events you wish to join in with. It is a condition of membership that you undertake duties on at least two Sundays per year so that we can fulfil our sailing programme for the benefit of all.

There are four forms to fill out:

1. **APPLICATION FORM for a PERMIT** from Longleat Estate for your dinghy. This applies if you wish to sail your own dinghy.

Send this with your cheque to:

The Estate Office. Longleat. Warminster, Wiltshire BA12 7NW.

Alternatively, you can pay at the Longleat firewood retail outlet, just past Center Parcs.

You will be sent a copy of the sailing licence. You must then sign the Licence agreeing to the terms and conditions and return the Licence to the Estate. The Licence will then be endorsed by the Estate and returned to you. Only then is it valid.

2. **NEW MEMBERSHIP FORM** There are 2 forms on the website, one for new members and one for returning members. Please fill in the New Membership form and send it with your cheque to name and address on the bottom of the form. Once these have been received you will receive an e-mail letting you know that your membership is being processed. Once processed you will receive a log-in for the members' area of the web site where you will find details of the sailing calendar for the year, a car sticker and a boat sticker for your boat.

3. **PRIVACY NOTICE AND DATA CONSENT FORM.** This explains how Shearwater Sailing Club will use your personal data and asks for consent for additional uses of your personal data. Please sign at the bottom to allow or refuse your consent.

4. **DINGHY REGISTRATION FORM.** If you have your own dinghy you need to register it with the club, the details required are on the registration form which you send to the membership secretary along with your application form. You can also request a berth in the dinghy park on this form. You will be given a sticker which must be affixed to the transom of your boat. All boats sailing at Shearwater must have a current transom sticker and must be removed from the Dinghy Park by December 31st each year.

Shearwater Sailing Club – New Members Application Form

www.shearwatersailingclub.co.uk

Name/names:

Address:

Post Code:.....

Mobile phone(s):/.....

e-mail address/addresses (please print **clearly**):
.....
.....

Junior Members: I confirm that I have given my above son/daughter permission to make this application for membership and I/we accept full responsibility for his/her welfare and conduct whilst at the club.

Parent's signature:..... Date:

As members of the club, all persons named or included on this form shall be subject to the rules of the club, a copy of which is available on the web site or upon request to the committee. In accordance with Club Rule 81(b) as a self-help club, run by members for members, all members are required to be available to undertake a Sunday Duty. Please see the fixtures booklet for more details. For the club to be viable a minimum of 2 duties is required with 3 duties preferable. Please contact the fixtures secretary to arrange your duties.

Do you hold any Power Boat qualifications? Yes/No
if yes please state which and date of qualification.

Membership	This includes your first year £20 joining fee	requirements
For Family	£100	
Couple/partner	£95	
Individual	£85	
Junior	£35	
Social	£25	
Key required	£20 (£10 deposit refundable on key return)	
Dinghy berth	£35 first berth / £20 subsequent berths	
	Total	£

METHODS OF PAYMENT – please circle chosen option

1. Cheque made out to: **Shearwater Sailing Club**
2. By bank transfer (BACs) **Please reference BACs payments with your surname and initial**

Bank: Nat West Bank

Account name: Shearwater Sailing Club

Sort code: 55-70-31

Account number: 79503888

On completion please return forms and any cheques to the membership secretary:- Alex Garrett-Peel, King's Court, Dry Hill, Crockerton, Wilts. BA12 8AT

General Data Protection Regulation Privacy Notice and Data Consent Form

In order to properly administer the club the membership application / renewal & dinghy registration / dinghy park forms request information that is personal data for the purposes of the General Data Protection Regulation. This is contractual information, without which we may not be able to operate your membership of the club. We are legally obliged to provide you with the following:

Contact details: On behalf of Shearwater Sailing Club (SSC), Membership Secretary: Alex Garrett-Peel, King's Court, Dry Hill, Crockerton, Wilts. BA12 8AT. The club Data Protection Officer is Jon Rawson
dataprotection@shearwatersailingclub.co.uk

How we intend to use your data: Managing your membership of the club and that of any dependants including age related categories. Managing the duty roster including safety boat provision, contacting next of kin in an emergency, provision of facilities, managing race entries, sharing of race results with other clubs, class associations and the RYA and display on the club web site, to other club members and the media. Names, gender and email addresses only may be passed to the RYA to conduct surveys / record diversity. Ensuring boat insurance is held and managing access to and security of clubhouse and boathouse. Members contact and boat details will be passed to Longleat Estate in compliance with the club's lease requirements (note you will also have to provide details directly when purchasing a boat licence). Management and allocation of dinghy park spaces. The circulation of club related emails, newsletters and similar including committee matters if a member of same.

The lawful basis for processing this data: That this data is necessary for the performance of the contract with the member(s) (data subject) and for the purposes of our legitimate interests in operating the club. This will include holding races and promoting the club.

People who may receive the data: SSC is a small club managed by an elected committee on behalf of the members. Committee members who may hold or view all or some of the data are a) Membership Secretary b) Treasurer c) Dinghy berthing officer. d) Sailing Secretary. E) Secretary. f) Commodore g) Vice Commodore h) Duties Officer i) Appointed Webmaster J) Data Protection Officer.

Data retention policy: We will hold your personal data on our systems for as long as you are a member of the Club and for as long afterwards as is necessary to comply with our legal obligations. We will review your personal data every year to establish whether we are still entitled to process it. If we decide that we are not entitled to do so, we will stop processing your personal data except that we will retain your personal data in an archived form in order to be able to comply with any future legal obligations.

Right to complain to the ICO: If you believe there is a problem with the handling of your data you have a right to complain to the Information Commissioner's Office 0303 123 1113 or <https://ico.org.uk/concerns/> although we would of course do our very best to resolve any issues first. You have continuing rights to be informed, of access, to rectification, to erase, to restrict processing, to data portability, to object and in relation to automated decision making and profiling (which we do not use)

Additional data use that will require your active consent. Please note that you have the right to withdraw your consent at any time by contacting the club by email or letter.

Member's contact directory: This is a list of member's names, telephone numbers and email addresses only that is made available to all members including by posting on the club web site in an area only accessible to members having a current login and password.

Do you consent to the inclusion of your details in the member's contact directory?

Please answer YES or NO _____

Photos and / or videos of members and their boats:

Do you consent to us putting photos or videos of you or other people included on your membership and your boats on the club web site, social media pages or for use in press releases?

Please answer YES or NO _____

Signature _____ **Date** _____

Please print name _____

On completion please return form to the membership secretary:- Alex Garrett-Peel,
King's Court, Dry Hill, Crockerton, Wilts. BA12 8AT

Shearwater Sailing Club
www.shearwatersailingclub.co.uk

Dinghy Registration and Dinghy Park /Berth Form

Dinghy Registration needs to be completed annually and returned to the membership secretary with your membership renewal. You will be given a sticker to attach to the transom of your dinghy as proof of registration.

Please fill in the following details for your dinghy/dinghies

Boat 1 - Class: Sail Number:.....

Insurance company:

Policy Number: Limit of cover: £.....

Expiry Date:.....

Boat 2 - Class: Sail Number:.....

Insurance company:

Policy Number: Limit of cover: £.....

Expiry Date:.....

I do / do not require a berth/berths in the dinghy park. Current berth number(s):

Declaration to be signed in all instances:

I/we understand that all craft which sail on Shearwater Lake must be insured against 3rd party claims (min £1,000,000) and I/we will continue to insure any craft whilst sailing and/or within the club dinghy park/slip area as a member of Shearwater Sailing Club.

Member's signature:..... **dated:**

Name: *printed clearly please*

Reminder. It is a condition of your membership that you apply and pay for a boat licence from the Longleat Estate. You can only sail on Shearwater after you have obtained your licence. Please complete the separate Licence Application Form and return it to Longleat Estate.

On completion please return this form to the membership secretary:-
Alex Garrett-Peel,
King's Court, Dry Hill, Crockerton, Wilts. BA12 8AT

APPLICATION FORM

PERMIT FOR SAILING ON SHEAR WATER

(Please complete the following in block capitals.)

Name

Address

.....

.....

	Type	Hull Colour	Primary Sail Colour	Primary Sail Number	Secondary Sail Colour	Secondary Sail Number	Annual Fee (including VAT)
Boat 1							1 @ £60
Boat 2							_ @ £30
Boat 3							_ @ £30
Boat 4							_ @ £30
TOTAL							£

I enclose a cheque for the sum of £,
made payable to "THE MARQUESS OF BATH – LONGLEAT ESTATE".

Signed Date

I DO/DO NOT require a receipted VAT invoice.

Please send this application form together with your cheque to - The Estate Office, Longleat, Warminster, Wiltshire, BA12 7NW

You will be sent a copy of the sailing licence. You must then sign the Licence agreeing to the terms and conditions and return the Licence to the Estate. The Licence will then be endorsed by the Estate and returned to you. Only then is it valid.